

SEXTON'S FEE (when required for any of the above building uses) \$20.00/HR

AUDIO VISUAL EQUIPMENT: Projector: refundable deposit of \$100.00

(Please ensure you have a qualified user for this equipment. The church cannot be responsible if the projector does not work due to an inability to operate the projector. If the projector is determined, by Church personnel following your venue, to indeed be defective, then the tenant shall not be refunded their monies).

VCR/DVD: \$25.00

WEDDINGS & MEMORIAL SERVICES

CHURCH

Weddings and Memorial Services
Contribution to "FIRST PARISH CHURCH" and please note in the memo section of your check "Memorial/Wedding Service Building Use Donation -- Member" *In order to hold date on the calendar, this check is due up front.*

MINISTER

Weddings and Memorial Services
Donation to "MINISTER'S DISCRETIONARY FUND"
In order to hold date on the calendar, this check is due up front

ORGANIST

\$250.00 Check made payable to "MR. EDWIN SWANBORN"
Fees due 2 weeks prior to event
(\$75 additional, if presence and/or music is required for rehearsals)
Note: If someone other than FPC organist plays our organ there will be an Organ Use Fee of \$100

SEXTON

\$100 Check made out to "MR. JOHN RUSSO"
Fees due 2 weeks prior to event
Fee (required for set up/clean up): an additional **\$25.00 per hour**.
One hour after service/venue is over is generally necessary for clean-up, so please include one additional hour to your total fee.

COLLATIONS FOR MEMORIAL SERVICES: Donation to the Alliance Group. Checks made payable to "FIRST PARISH CHURCH ALLIANCE GROUP" *Fees due 2 weeks prior to event.*

USE OF CANDELABRA Rental \$200 Sexton Set up / Removal fee \$50.

(First Parish Church will provide ALL candles)

Fees due 2 weeks prior to event

Candle sizes: Floor candelabra	10" or 12"	(10 count)
Table candelabra	8", 10" or 12"	(6 count)
Pew candelabra	8", 10" or 12"	(5/holder 16 holders)

FRONT LAWN USAGE Rental: \$100 (based on a 4 hour block of time)

The First Parish Church front lawn may be utilized for outdoor events with the compliance of the following regulations:

No cutting of branches	No nailing of signs to trees
No parking on the front lawn	A detail police officer hired for traffic control
Pickup and removal of all debris at end of day	Any tent holes created in ground, filled accordingly